

HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA REGULAR BUSINESS MEETING HOLMDEL HIGH SCHOOL DECEMBER 18, 2024 6:00 PM PUBLIC MEETING APPROXIMATELY 7:00 P.M.

Mission Statement

The mission of the Holmdel Township School District is to provide a well-rounded and inclusive education that empowers all students to reach their full potential and thrive. We believe that excellence comes from building strong relationships, embracing a positive attitude toward growth, overcoming challenges with determination, and celebrating our unique differences. Through teamwork and cooperation, we aim to create an environment where students can succeed academically as life-long learners and responsible global citizens.

A. <u>Call to Order</u>

B. <u>Open Public Meetings Act</u>

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Star Ledger, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. <u>Roll Call</u>

D. <u>Resolution for Executive Session</u>

WHEREAS, the Open Public Meetings Act, specifically N.J.S.A. 10:4-12b, permits a public body to go into an Executive (Closed) Session during a public meeting to discuss certain matters specified in the statute; and

WHEREAS, the Board of Education has determined that it is necessary to go into an Executive Closed Session to discuss matters relating to certain items as permitted by N.J.S.A. 10:4-12b;

THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Holmdel that it shall adjourn into Closed Session at this time to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-12b and 10:4-13:

- 1. Student matters
- 2. Personnel matters
- 3. Matters falling within the attorney-client privilege

BE IT FURTHER RESOLVED, it is not yet possible to determine when the matters discussed in Closed Session will be made public; the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education, provided such disclosures will not violate Federal, State, or local statutes or regulations and do not fall within the attorney-client privilege.

MOTION:	SECOND:	VOTE:
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	E.	Motion to Return to Public Session
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SECOND:

VOTE:

F. <u>Call to Order</u>

G. Opening Statement

MOTION:

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.
- H. Flag Salute
- I. <u>Presentation(s)/Public Hearing(s)</u>
 - ▶ Fall Sport Recognition Dr. J. Scott Cascone & Mr. Michael Casale
 - Report of the Educators of the Year & Educational Service Professionals of the Year Dr. J. Scott Cascone & School Principals
 - ▶ Board Member Recognition of Terence Wall Board Members & Dr. J. Scott Cascone
- J. <u>Student Representatives to the Board</u>
- K. <u>Report of the Superintendent</u>
- L. Harassment, Intimidation and Bullying (H.I.B.) Report
- M. Questions or Comments from the Public on Action Items Only
- N. <u>Action Items</u>
- Approval of Minutes
- 1. <u>Approval of Minutes Closed Executive Session November 13, 2024</u>
 - Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session November 13, 2024.

MOTION: _____ SECOND: _____ VOTE:

2.	Approval of N	Ainutes – Committee of the Whole M	Aeeting – November 1	13, 2024	
	Resolved:	That the Board approve the minut Meeting – November 13, 2024.	tes of the following m	eeting: Comm	ittee of the Whole
	MOTION:	SECOND:		VOTE:	
3.	<u>Approval of N</u>	Ainutes – Closed Executive Session	<u>– November 20, 2024</u>	:	
	Resolved:	That the Board approve the minut Session – November 20, 2024.	tes of the following m	eeting: Closed	l Executive
	MOTION:	SECOND:		VOTE:	
4.	Approval of N	Ainutes – Regular Business Meeting	<u>– November 20, 202</u>	<u>4</u>	
	Resolved:	That the Board approve the minut Meeting – November 20, 2024.	tes of the following m	eeting: Regula	ar Business
	MOTION:	SECOND:		VOTE:	
•	Policy				
•	<u>Superintendent's</u>	Recommendations			
\triangleright	Personnel				
5.	<u>Approval of L</u>	eaves of Absence, 2024/2025 School	ol Year		
	Resolved:	That the Board approve leaves of attachment.	f absence for the 2024	4/2025 school	year as per
	MOTION:	SECOND:		VOTE:	
6.	<u>Approval of E</u>	Extension of Appointment, Temporat	ry Leave Replacement	t, Paraprofessi	onal, Village School
	Resolved:	That the Board approve to extend Replacement, Paraprofessional, V per day, 5 days a week, effective LOA]	'illage School, at a sal	ary of \$32.90	per hour, 6.75 hours
	MOTION:	SECOND:		VOTE:	
7.		Extension of Appointment, Temporar	ry Leave Replacement	t, Part-Time P	araprofessional,
	Resolved:	That the Board approve to extend Replacement, Part-Time Paraprof per hour, Monday through Thurse February 28, 2025. [J. Schelling –	essional, Holmdel Hig lay, 4 hours per day, e	gh School, at a	a salary of \$31.05
	MOTION:	SECOND:		VOTE:	

8. Approval of Appointment, School Nurse, Village School, 2024/2025 School Year

Resolved: That the Board approve the appointment of Susie Caamano, School Nurse, Village School, at a salary of step 6-7BA (7), \$68,775.00, prorated, effective December 19, 2024 through June 30, 2025, pending criminal history review. [J. Ryder – Resignation]

MOTION: _____ SECOND: _____ VOTE: _____

- 9. <u>Approval of Appointment, Secretary, Village School, 2024/2025 School Year</u>
 - Resolved: That the Board approve the appointment, Tara Haverty, Secretary, Village School, at a salary of step 3, \$55,767.00, prorated, effective January 6, 2025, through June 30, 2025, pending criminal history review. [C. DiModica Transfer]

MOTION: _____ SECOND: _____ VOTE: _____

- 10. <u>Approval of Appointment, Temporary Leave Replacement, Math Teacher, W.R. Satz School, 2024/2025</u> <u>School Year</u>
 - Resolved: That the Board approve the appointment, Dayna Ferraioli, Temporary Leave Replacement, Math Teacher, W.R. Satz School, at a salary of step 6-7MA+15 (6), \$79,775.00, prorated, effective January 2, 2025 through May 6, 2025, pending criminal history review. [L. Andersen – LOA]

MOTION: _____ SECOND: _____ VOTE: _____

- 11. <u>Approval of Appointment, Temporary Leave Replacement, School Counselor, Indian Hill School, 2024/2025</u> <u>School Year</u>
 - Resolved: That the Board approve the appointment, Prianca Moghe, Temporary Leave Replacement, School Counselor, Indian Hill School, at a salary of step 2-3MA (2), \$73,675.00, prorated, effective January 13, 2025 through April 29, 2025, pending criminal history review. [L. Simione – LOA]

MOTION: _____ SECOND: _____ VOTE: ____

12. Approval to Amend the Appointment, Training, Media Specialists and Teachers for ACCESS It

Resolved: That the Board approve to amend the appointment of Dr. Steven Tetreault to conduct training for the media specialists and teachers on the new library system, ACCESS It, at the rate of \$75.00 per hour, not to exceed 6.5 hours for the 2024-2025 school year.

MOTION: _____ SECOND: _____ VOTE: _____

13. <u>Approval of Extra Level of Staffing, Holmdel High School, 2024/2025 School Year</u>

Resolved: That the Board approve staff members for an extra level of staffing, Holmdel High School, for the 2024/2025 school year, as per attachment.

MOTION: _____ SECOND: _____ VOTE: _____

14. <u>Approval of Change in Assignment/Hours/Salary, Village School 2024/2025 School Year</u>

Resolved: That the Board approve the change in Assignment/Hours/Salary, Village School, effective retroactive from December 13, 2024 through June 30, 2025, as follows:

Name	Position From	Salary/Hours from	Position To	Salary/Hours To
Viani, MaryBeth	Lunchroom/	\$22.04 per hour/3.5	Paraprofessional	\$30.30 per hour/
	Playground Aide	hours per day		5.75 hours per day

MOTION: _____ SECOND: _____ VOTE: _____

15. Approval of Appointment, Schedule B, Holmdel High School, 2024/2025 School Year

Resolved: That the Board approve the Schedule B appointment, Holmdel High School, as follows:

	Position		Season Last Name		Stipend
	Unified Cheer Coach	Full Year	Menges	Melissa	\$1,260.00
MOTION:		SECOND:		VOTE:	

16. Approval of Appointment, Volunteers, Holmdel High School, 2024/2025 School Year

Resolved: That the Board approve the appointment of volunteers, Holmdel High School, 2024/2025 school year as follows:

Last Name	First Name	Position
*Lisanti	Allison	Girls' Basketball
Ilvento	James	Wrestling

*pending criminal history review

MOTION: _____ SECOND: _____ VOTE: _____

17. Approval of Appointment, Day-to-Day Substitute, 2024/2025 School Year

Resolved: That the Board approve the appointment of day-to-day substitute, as follows

Last Name	First Name	Substitute Position	Effective
Musella	Giselle	Secretary	12/12/24

MOTION: _____ SECOND: _____ VOTE:

> Curriculum & Instruction

- Approval of Professional Development, District Personnel 18. Resolved: That the Board approve the professional development activities/meetings, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 School District Travel, as per attachment. MOTION: SECOND: VOTE: 19. Approval of Student Trips Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the Office of the appropriate school Principal. MOTION: SECOND: VOTE: 20. Approval of Student Teacher/Clinical Practice/Observation/Field Experience Resolved: That the Board approve the Student Teacher/Clinical Practice/Observation/Field Experience for the 2024/2025 school year as follows: College/ Type of Teacher/ Placement **Supervisor Student Name** University School **Date/Hours** West Chester Speech Pathology V. Constantarakos HHS/WRS Jan-April 2025 Brianna Breschard MOTION: SECOND: VOTE: 21. Approval of the Calendar for the 2025/2026 School Year Resolved: That the Board approve the calendar for the 2025/2026 School Year as per attachment. MOTION: SECOND: VOTE:
- 22. <u>Approval of Affirmation of HIB Incident(s)</u>

Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-15(b)(6)(c), at its meeting on November 20, 2024, the Superintendent reported the following HIB Incident(s) to the Board;

A. 270722_HHS_10162024 B. 271425_HHS_10242024 C. 271384_WSM_10242024

Now, therefore, be it Resolved, that the Board approve the issuance of a written decision affirming the determination in the student HIB investigation.

MOTION:	 SECOND:	 VOTE:

> Special Services

23. <u>Approval of Home/Hospital Instruction</u>

Resolved:	That the Board approve home/hospital instruction services for students for the
	period indicated, as follows:

	SID	Services	Classification	Start Date	End Date	Cost Per Hour
a.	8739480503	Home Instruction	n/a	11/25/2024	12/30/2024	\$60
b.	3742533607	Online Home Instruction	n/a	11/25/2024	03/25/2025	\$524 total
c.	3742533607	Online Home Instruction	n/a	12/10/2024	03/25/2025	\$524 total
d.	5716103913	Home Instruction	n/a	12/13/2024	12/20/2024	\$60
e.	1170646472	Hospital Instruction	n/a	12/05/2024	12/10/2024	\$63
f.	2465936052	Home Instruction	n/a	12/10/2024	01/02/2025	\$60

MOTION: _____ SECOND: _____ VOTE: ____

24. Approval of Extended School Year Program 2025 for Pre-K through Grade 12

Resolved: That the Board approved the Extended School Year Program at Village School beginning July 7, 2025 through August 14, 2025 for Pre-K through Grade 12 (Monday – Thursday 8:30am – 12:30pm).

MOTION: _____ SECOND: _____ VOTE: _____

25. <u>Approval of Out-of-District Student Placement</u>

Resolved: That the Board approve the placement of the following student at the facility listed for the 2024/2025 school year as follows:

	SID	Placement	Classification	Start Date	Cost
	5357415597	Regional Achievement Academy (MOESC)	OHI	1/2/2025	\$49,200.00
M	OTION:	SECOND:	VOTE	:	

• **Business Administrator's Recommendations**

Business Administrator/Board Secretary's Certification

Michael R. Petrizzo, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

26. Approval of Business Administrator/Board Secretary's Financial Report – October 31, 2024

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2024 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: _____ SECOND: _____ VOTE: _____

27. <u>Approval of Treasurer's Financial Report – October 31, 2024</u>

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2024 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: _____ SECOND: _____ VOTE:

28. <u>Approval of Amendment to the Elementary and Secondary Education Act (ESEA) Grant Award</u> <u>Application for the 2024/2025 School Year</u>

Resolved: That the Board approve the amendment to the Elementary and Secondary Education Act (ESEA) Grant Award application for the 2024/2025 school year, as follows:

Title	Holmdel Township School District	Non-Public Schools	Total
Title I, Part A	\$100,268.00	\$0.00	\$100,268.00
Title II, Part A	\$52,278.00	\$23,697.00	\$75,975.00
Title III Immigrant	\$2,979.00	\$159.00	\$3,138.00
Title IV, Part A	\$13,762.00	\$6,238.00	\$20,000.00
Total	\$169,287.00	\$30,094.00	\$199,381.00

MOTION: _____ SECOND: _____ VOTE: ____

29. <u>Approval of Amendment to the Individuals with Disabilities Education Act (IDEA) Grant Award application</u> Basic and Preschool for the 2024/2025 School Year

Resolved: That the Board approve the amendment to the Individuals with Disabilities Education Act (IDEA) Grant Award application Basic and Preschool for the 2024/2025 school year, as follows:

Grant	Holmdel Township School District	Non-Public Schools	Total
Basic	\$623,326.00	\$203,538.00	\$826,864.00
Pre-School	\$32,377.00	-0-	\$32,377.00
Total	\$655,703.00	\$203,538.00	\$859,241.00

MOTION: _____ SECOND: _____ VOTE: _____

30. Acceptance/Approval of Additional 2024/2025 Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2024/2025) as on file in the Business Office:

Chapter 192-193 Services	Amount
Additional Chapter 192-193 Funding	\$1,488.00
Revised 2024/2025 Entitlement (11/29/2024)	\$357,273.00

MOTION: _____ SECOND: _____ VOTE: ____

31. Acceptance of Non-Monetary Donation from Holmdel Youth Activities Association (HYAA)

Resolved: That the Board accept, with gratitude, a non-monetary donation from the Holmdel Youth Activities Association (HYAA) of eight (8) Saf-Guard Cushion Edge Backboard Padding for the Holmdel High School program's main and auxiliary gyms at a cost not to exceed \$2,639.91, which includes delivery and set-up.

MOTION: _____ SECOND: _____ VOTE: _____

- 32. <u>Approval of Bills Payment December 18, 2024</u>
 - Resolved: That the Board approve payment of the December 18, 2024 regular bills list in the amount of \$2,016,623.75 and as certified and approved.

MOTION: _____ SECOND: _____ VOTE: _____

- O. <u>Old Business</u>
- P. <u>New Business</u>

- Q. <u>Questions or Comments from the Public</u>
- R. <u>Executive Session (if required)</u>
- S. <u>Adjournment</u>

Leaves of Absence									
	Last Name	First Name	Leave Dates*						
a.	Daly	Barbara	01/01/25-03/01/25						
b.	DeOliveira	Kimberly	02/24/25-06/08/25						
с.	Dilts	Jessie	02/18/25-06/30/25						
d.	Gerbino	Melissa	01/16/25-02/28/25						
e.	Graham	Bryan	12/07/24-01/05/25						
f.	Mannuccia	Shannon	05/05/25-06/30/25						
g.	Rapcienski	Jamie	01/21/25-03/03/25						
h.	Safranek	Emily	03/24/25-06/30/25						

Leaves of Absence

*type of leave is on file in the Superintendent's office

	Last Name	First Name	Proportion	Dates
a.	Bosmans	Nora	0.2	01/09/25-06/30/25
b.	Herman	Thomas	0.2	01/09/25-06/30/25
c.	Mulhern	Kaitlyn	0.2	01/09/25-06/30/25
d.	Pharo	Karen	0.2	01/09/25-06/30/25
e.	Touma	Stephen	0.2	01/09/25-06/30/25

Extra Level of Staffing

					December 18, 2024	- Motion #18
	Date	Name	Professional Developmen Location Activities/ Meetings		City, State	Cost/Fees
a.	01/30/2025	Arciero, J	HHS	NJASA Techspo '25	Atlantic City, NJ	\$462.00
b.	05/21/2025	Arciero, J	HHS	NJ TESOL Spring Conference	New Brunswick, NJ	*\$325.00
c.	01/15/2025	Atkinson, J	IHS	Math Assessment Program, Math Mastery	New Brunswick, NJ	\$100.00
d.	02/13/2025	Boenning, J	IHS	Helping Your Struggling Readers Succeed	Virtual	\$295.00
e.	05/21/2025 - 05/22/2025	Carney, S	HHS	NJ TESOL Spring Conference	New Brunswick, NJ	*\$587.40
f.	03/10/2025 - 03/13/2025	Casale, M	HHS	DAANJ State Conference	Atlantic City, NJ	\$1,121.25
g.	05/21/2025	Fox, A	HHS	NJ TESOL Spring Conference	New Brunswick, NJ	*\$325.00
h.	01/29/2025 - 01/31/2025	Lelivelt, S	District	NJASA Techspo '25	Atlantic City, NJ	\$952.62
i.	01/15/2025	Lotter, G	HHS	Math Assessment Program, Math Mastery	New Brunswick, NJ	\$100.00
j.	01/15/2025	Macaluso, M	IHS	Math Assessment Program, Math Mastery	New Brunswick, NJ	\$100.00
k.	05/21/2025 - 05/22/2025	Malizia, J	Village	NJ TESOL Spring Conference	New Brunswick, NJ	*\$568.60
1.	01/13/2025	Polinger, J	HHS	2025 School Nurse Conference	Virtual	\$295.00
m.	01/29/2025 - 01/31/2025	Schuckert, M	HHS	NJASA Techspo '25	Atlantic City, NJ	\$846.61
n.	03/17/2025	Tetreault, S	WRS	AccessIt Customer Event	Jenkintown, PA	\$28.62
0.	01/15/2025	Treubig, T	IHS	Math Assessment Program, Math Mastery	New Brunswick, NJ	\$100.00
p.	05/21/2025 - 05/22/2025	Wojcik, M	IHS	NJ TESOL Spring Conference	New Brunswick, NJ	*\$517.68
* P	aid for by Conso	ortium Funds				

Holmdel Township School District 2025-2026 Academic Calendar

		Set	otem	ber			October					November									
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14	5	16	17	18	19	20	12	13	14	15	16	17	18		9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25		16	17	18	19	20	21	22
28	29	30					26	27	28	29	30	31			23	24	25	26	27	28	29
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22	23 30	24 31	25	26	27	28	26	20 27	21 28	22 29	23 30	24	25	-	17 24	18 25	19 26	20 27	21 28	22	23 30
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28	29	30																			
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Key	Total Days: Students-182/Staff-185
First/Last Day Students - Early Dismissal	
School Closed	
Closed for Students/Teachers PD	
Early Dismissal -Students	
Early Dismissal -All	

September 1 – Labor Day	February 16 – President's Day school					
September 2 – Staff PD day	closed for all	School Contact Information:				
*September 3 - 1st day of school -	February 17 - Lunar New Year closed for	Village	732-946-1820			
Early Dismissal for students / Delayed	students / Staff PD day	Indian Hill	732-946-1045			
Opening for Preschool / Staff PD day	March 20 - EID-al-Fitr school closed for	W.R. Satz	732-946-1808			
September 4 - Early dismissal for	all	High School	732-946-1832			
students / Staff PD day	April 1 - Early Dismissal for all					
September 5 - Full Day for all	April 1 - 7 - Spring Recess	Central Office	732-946-1800			
September 23 - Rosh Hashanah school	April 8 - Classes Resumes	Special Services	732-946-1186			
closed for all	May 22 - Early Dismissal for all	Transportation	732-946-1847			
October 2 - Yom Kippur closed for all	May 25 - Memorial Day school closed for	www.holmde	lschools.org			
October 13 - Columbus Day closed for	all					
all	June 16 & 17 – Early Dismissal for all					
October 20 - Diwali Closed for students	June 18 - Last Day/Satz & HS Graduation					
/ Staff PD day	– Early dismissal for all					
November 6 & 7 - NJ Convention	, ,					
school closed						
November 26 - Early Dismissal for all						
November 27 & 28- Thanksgiving Break						
December 23 - Early Dismissal for all						
December 24 - January 2 Winter						
Break						
Jan. 5 – Classes Resumes						
January 19 - MLK Jr. Day school closed for						
all						
aii						

This calendar allows for 2 days for emergency closings.

If no (or fewer than 2) emergency closings are used prior to March 15, schools will be **closed** on the following dates: May 22 (1 unused),

May 26 (2 unused).

If more than 2 emergency closings are used prior to March 15, schools will be **open** on the following dates: April 7 (1 additional used), April 6 (2 additional used).

This school calendar is tentative, depending on weather conditions, and may be modified as required to provide a minimum of 180 days for students.

For a list of Religious Holidays permitting student absence from school, please see the NJ Department of Education list found here: https://www.nj.gov/education/holidays.shtml

BOE Approved: